



WSA OFFICER DUTIES

These are the duties of the Officers Directly Elected by the Student Body and each officer will uphold their duties of their elected position to the best of their abilities.

PRESIDENT

- a. The term of office shall be one (1) term, four (4) quarters, and until properly replaced.
- b. The President shall chair all full meetings of the WSA.
- c. The President shall have one (1) vote that may be exercised in the case of a tied WSA vote.
- d. The President shall be elected in the Fall Quarter according to the rules and regulations set forth in the Bylaws and shall have all the powers and duties herein written.
- e. The supreme executive power and the responsibility for the faithful execution of the resolutions of the WSA and the directives of the constitution.
- f. The power to call special meetings of the WSA.
- g. The discretionary power to alleviate situations that require immediate attention in the event the WSA cannot convene.
- h. The responsibility for preparing (or approving) a budget for approval by the WSA (WONGU University of Oriental Medicine Student Association Constitution) before the end of the Quarter in which s/he takes office; if such fiduciary activities are otherwise enacted, and a Treasurer appointed.
- i. The power to veto any item of legislation origination in the WSA.
- j. Qualifications of a candidate for the office of President shall:
 - (1) Be able to serve as President for a full term of four (4) quarters, and until properly replaced by election, impeachment, or incapacity.
 - (2) Have completed 1 academic year prior to the Quarter in which s/he is elected.
 - (3) Have attended a minimum of three (3) meetings/teleconferences.

VICE PRESIDENT

- a. The term of office shall be one (1) term, or four (4) quarters and until properly replaced.
- b. The Vice President shall have one vote, which shall be relinquished upon assuming the chair on behalf of the President, at which time the voting rights Of the President devolve upon the Vice President. However, the Vice President shall also have one vote and veto authority in all legislation arising from subordinate subcommittees.
- c. The Vice President may choose to assume a position as a member of any subordinate subcommittee.
- d. The office of the Vice President shall:

1. Serve as presiding officer of the WSA in the event of the President's absence, resignation, or removal from office.
 2. Serve as Election Commission Chair and supervise app elections held during his/her tenure in office.
- e. Qualifications of a candidate for the office of the Vice President shall:
1. Be able to serve as Vice President for a full term, four (4) quarters.
 2. Have completed one academic year in the quarter in which s/he is elected.
 3. Have attended a minimum of three (3) meetings/teleconferences.

SECRETARY

- a. The term of office shall be one (1) term, or four (4) quarters or as determined by the President.
- b. The Secretary shall have one (1) vote
- c. The Secretary shall account for the minutes of all WSA activities.
- d. The Secretary shall be the final arbiter of the legislative process, in accordance with the Constitution, Bylaws, School Policy and prevailing laws.
- e. Qualifications of a candidate for the office of the Secretary shall be:
 1. The Secretary shall have completed one academic year in the quarter in which s/he is elected.

COMMUNITY LIAISON

- a. The term of office shall be one (1) term, or four (4) quarters or as determined by the President.
- b. Qualifications of a candidate for the office of the Community Liaison shall be:
 1. The Community Liaison shall have completed one academic year in the quarter in which s/he is elected.
- c. The Community Liaison shall have one (1) vote.
- d. The Community Liaison shall work with the WONGU staff and organize events hosted by the WSA and/or WONGU for the student body and/ or public.

TREASURER

- a. The term of office shall be one (1) term, or four (4) quarters or as determined by the President.
- b. Qualifications of a candidate for the office of the Treasurer shall be:
 1. The Treasurer shall have completed one academic year in the quarter in which s/he is elected.
- c. The Treasurer shall have one (1) vote.
- d. The Treasurer shall ensure that all monies collected, held and distributed comply with applicable laws and ethics, to include periodic auditing and transparency. The Treasurer, alone or with the consent of the President, shall incur no debt on behalf of the WSA. The Treasurer is a fiduciary of the Student Body.