



Academic Catalog and Student Handbook 2022-2024 Addendum Wongu University of Oriental Medicine September 2023

The Catalog 2022 - 2024 Addendum

The Wongu University of Oriental Medicine Academic Catalog and Student Handbook 2022 - 2024 Addendum is a summary of additions, reactivations, deactivations, and changes that have been made and approved by the Wongu University's Administrations and Governance. For the 2022 - 2024 academic year, all approved changes and additions effective Fall 2023 are reflected in this addendum in **bold**. Please use the information contained here as the most accurate and up-to-date catalog information regarding courses and programs.

Accuracy Statement

Wongu University of Oriental Medicine endeavors to accurately and fairly present its programs and its policies to the public. Those responsible for the preparation of this catalog, the class schedule, and all other public announcements make every effort to ensure that the information presented is correct and up-to-date. However, Wongu University of Oriental Medicine reserves the right to add, amend, or repeal any rules, regulations, policies, and procedures. The university assumes no responsibility for program changes or publication errors beyond its control. For the most current information, please check our website at <https://wongu.edu/course-catalogs> and our catalog addendum.

How to use the Catalog 2022 - 2023 Addendum

The Catalog 2022 - 2024 Addendum includes corrections of errors that are in the actual 2022 - 2024 Catalog and additional information that did not get included in the catalog.

Master of Science in Oriental Medicine (MSOM) Program Degree Title:

Wongu University of Oriental Medicine offers the MSOM program.

This MSOM program degree title will correspond to the Master of Acupuncture with a Chinese Herbal Medicine Specialization Degree Title.

Page 7 New Statement Regarding Accreditation Status

**Wongu University of Oriental Medicine and its following program are accredited by the Accreditation Commission for Acupuncture and Herbal Medicine (ACAHM):
Master of Acupuncture with a Chinese herbal medicine specialization**

The program listed above may offer courses via distance education.

ACAHM does not accredit any programs at the undergraduate/bachelor level.

Accreditation status and notes may be viewed on the [ACAHM Directory](#).

ACAHM is recognized by the United States Department of Education as the specialized accreditation agency for institutions/programs preparing acupuncture practitioners. ACAHM is located at 500 Lake Street, Suite 204, Excelsior, Minnesota 55331; phone 952/212-2434; <https://acaahm.org>

Page 12

Edit on Key Administration

Seungtae Kim, MSOM, OMD (NV), Chief Operating Officer, Clinic Director, and Associate Academic Dean
stkim@wongu.edu

Removed from Key Administration

Susan R. Wellman, MTCM, OMD (NV), Associate Academic Dean
swellman@wongu.edu

Page 13

Removed from Core Faculty:

Adrianus Wong, MD (Indonesia), DAOM, LAc (CA), OMD (NV) MD, Trisakti University (Indonesia); DAOM, Dongguk University, LAc (California), Dipl OM (NCCAOM)
Teaches courses in: Acupuncture Orthopedics, OM Fundamentals, Meridians, Western Medicine, Supervises in the clinic

Added to Core Faculty:

John Fang, DAOM, LAc (CA) DAOM, South Baylo University, CA; MSAOM, South Baylo University, CA; MS Administration, Central Michigan University, MI
Teaching Expertise: Herbology

Added to Faculty:

Adrianus Wong, MD (Indonesia), DAOM, LAc (CA), OMD (NV) MD, Trisakti University (Indonesia); DAOM, Dongguk University, LAc (California), Dipl OM (NCCAOM)
Teaches courses in: Acupuncture Orthopedics, OM Fundamentals, Meridians, Western Medicine, Supervises in the clinic

Joel Rios, OMD (NV), Colorado School of Traditional Chinese Medicine, CO
Teaching Expertise: Supervises in the clinic

Removed from Faculty:

John Fang, DAOM, LAc (CA) DAOM, South Baylo University, CA; MSAOM, South Baylo University, CA; MS Administration, Central Michigan University, MI
Teaching Expertise: Herbology

Changes to Faculty:

Anita Lanier, MTOM, OMD (NV), LAc (CA) MTOM, Emperor's College, CA; MA, Education, SF State University, CA
Teaching Expertise: Meridian, Tuina, Acupressure, Acu Energetics, **Supervises in the clinic**

Page 15**ADMISSIONS REQUIREMENTS**

An applicant entering the Master's of Oriental Medicine program must meet one of the following requirements:

1. A completed Bachelor's degree (120 semester credits/180 quarter credits) or higher from an institution accredited by an agency recognized by the U.S. Department of Education, is preferred, with a minimum Grade Point Average (GPA) of 2.75 on a 4.0 scale, OR
2. Satisfactory completion of at least two (2) years of undergraduate-level education (defined as 60 semester credits or 90 quarter credits) from an institution accredited or pre-accredited by an agency recognized by the U.S. Secretary of Education, with a minimum GPA of 2.75 on a 4.0 scale.
 - Please note: satisfactory completion of at least 60 semester credits or 90 quarter credits is adequate for admissions, but a Bachelor's degree is required for licensure in the State of Nevada.

- College courses with a “D” grade or lower cannot be counted toward the 60 semester credits or 90 quarter credits, but will be counted in the GPA calculation to determine admission eligibility.

In addition, the applicants who have earned the prerequisite educational requirements at a recognized and approved foreign institution, the applicant’s official transcripts must be evaluated by a credential evaluation agency which is a member of the National Association of Credential Evaluation Services (NACES). A copy of the evaluation must be forwarded directly from the agency to the Wongu Admissions Office for admission determination.

Each applicant must demonstrate English language proficiency as stated in the English Language Proficiency Requirements section.

CONDITIONAL ADMISSIONS

A prospective applicant may be admitted with a “Conditional Admissions” status when the applicant has demonstrated that the applicant is admissible, even though all the necessary documentation has not been provided, such as when an international student requires extra time to obtain official transcripts from a foreign institution. The prospective applicant will have no more than 180 days, or two academic terms, to provide the missing documentation. Upon receipt and review of the missing documentation, full admission will only be granted after review and approval by the Academic Dean.

An applicant may also be admitted with a “Conditional Admissions” status if the applicant has not met the required cumulative grade point average of 2.75. The applicant must have at least a 2.0 GPA to be considered as a conditional applicant. Once the applicant has been accepted conditionally due to academic reasons, the applicant must receive a cumulative GPA of 2.75 or above during their first term to remain in the program. By the end of the second term, if the conditionally accepted student has not met the GPA requirement of 2.75 or above requirement, the student may be dismissed from the program.

If all outstanding conditions for admission are not met by the end of the second term of enrollment, the student may be deemed ineligible for admission. The prospective applicant may reapply for admission once the necessary requirements have been met.

Page 17 Addition of New Policy - Challenge Exams

The University reserves the right to require challenge examinations in the evaluation of all transfer credits. The request for the Challenge Examinations will be reviewed on a case-by-case basis by the Academic Standards Committee. The student must take a separate examination for each course challenged. The student must achieve a minimum score of at least 70% on each exam taken and the Challenge exams may not be repeated. All Challenge Examinations are subject to a charge of 50% of the current tuition for the course being challenged.

Page 18 Add to Non-Matriculation Policy

Duration of Non-Matriculated Status:

Non-Matriculated students may retain their status for a maximum duration of one year or until 36 credits have been earned, whichever comes first. After this period, the students must matriculate to continue taking courses.

Exemption for Licensed Practitioners Seeking Licensure in Nevada:

Those who are licensed outside of Nevada and are enrolling as Non-Matriculated students to fulfill additional hours to meet Nevada state requirements are exempt from the above maximum duration. These practitioners may continue to enroll in courses as needed until they meet the licensure requirements of the Nevada Oriental Medicine Board.

Page 19

CHANGE TO TUITION AND FEES

Rename Graduation Examination Fee to **Institutional Examination IV Fee (including retake)**

Rename Institutional Exam Fee to **Institutional Examination I-III Fee (including retake)**

Institutional Examination I-III Fee (including retake) is **moved to Mandatory Fees (non-refundable)**

Page 26 Addition - Distance Education

Wongu University recognizes the value of Distance Education as a means to furthering its achievement in the Institutional missions and reaching a diverse population of learners with a wide range of needs. All Distance Education courses must provide academic rigor, quality, and assessment of student learning outcomes consistent with in-person (face-to-face) onsite courses offered by Wongu University. Several of the courses offered within the MSOM program will be offered via Distance Education and/or hybrid (Distance Education combined with in-person on-site instruction). All courses that are hands-on in nature and clinical training are typically conducted in-person on-site instruction. Further information regarding Distance Education policy and procedures is available in Wongu Populi (Files Section) or by inquiry directly to the office of Student Services (jllorenzana@wongu.edu).

Page 55

CLINIC COURSE ATTENDANCE

All absences must be made up prior to the **end of the second week of the following quarter**.

More than two unexcused absences will result in an “F” grade for the shift hence no hours will be earned. Please note that **three** instances of tardiness are regarded as one **unexcused** absence.

REMOVE FROM CLINIC COURSE ATTENDANCE

Students who have not completed the required number of shifts will automatically receive a grade of Incomplete (I). If excused absences (more than one, and not exceeding three, in a given clinic course) are not made up prior to the beginning of the next quarter, the Incomplete grade (I) will convert to a Failure (F). It is the student's responsibility to monitor their progress in this area.

Page 59

REPLACE ENTIRE READMISSION POLICY WITH THE FOLLOWING

Students must submit an Application for Readmission if their attendance has been interrupted for any of the following reasons:

- Voluntarily Withdrawn
- Out of Attendance
- Involuntarily Withdrawn/Dismissal

Readmitted students must comply with all current Wongu policies, regulations, tuition, and curriculum requirements. Students shall retain their original student identification number.

All students granted readmission will be enrolled for a probationary period of up to one year. During this probationary period, the student must maintain a term grade point average of 3.0 or above and successfully complete 67% of the credits attempted each term.

Furthermore, students who have been out of attendance or voluntarily withdrawn for over 1 year and wish to resume their studies must meet the following requirements:

- The cumulative duration within the program, including periods of non-attendance, must not surpass eight (8) calendar years from the initial date of enrollment. The period of time during a leave of absence shall not be counted against the student's maximum time frame for degree completion.
- The student must possess the capacity to fulfill the remaining program requirements as a minimum full-time student within the prescribed time frame.
- The student must retake and pass the corresponding institutional exam for the level they will be entering prior to continuing clinical training.

Students who have been out of attendance or voluntarily withdrawn for over 1 year and are unable to meet the above requirements will not qualify for readmission. These students must start a new student application and will receive a new student identification number.

Students who have been academically dismissed from the University must submit a petition to resume study in addition to the Application for Readmission. The petition must document the student's plan to remedy the conditions that impeded academic success and resulted in dismissal.

Students who have been academically dismissed and cannot meet the above requirements will have their status as academically dismissed made permanent and will no longer be eligible to apply for readmission.

Students are not eligible for readmission following disciplinary dismissal.

Any student, withdrawn voluntarily or involuntarily, must have their account reconciled prior to readmission. Former students previously eligible for certain institutional scholarships are not guaranteed continued eligibility upon readmission.

Page 75

ACADEMIC CALENDAR

Fall Term 2023

November **22 - 24** Thanksgiving Break (school closed)

Fall Term 2024

November **27 - 30** Thanksgiving Break (school closed)

Fall Term 2025

November **26 - 29** Thanksgiving Break (school closed)